

LAND USE PERMIT APPLICATION



Building & Planning Department 609 8th Street, Hoquiam, WA 98550
Phone (360) 532-5700 Fax(360) 538-0938

TYPE of PERMIT

- Conditional Use SEPA attached: yes / exempt
 Variance

Case Number _____

Date Received stamp

I. Name of Applicant: _____

Address: _____

Phone _____

II. Site address: _____

Legal description & parcel number: _____

III. Property Owner: _____

Address: _____

Phone _____

IV. Current Use of Property

Please describe how the property is currently used and what structures exist.

REQUIRED ATTACHMENTS

A. Describe the purpose and extent of the request.

Please attach a written statement addressing:

1. Each of the criteria listed in section 10.07.120 (2) of the Hoquiam Municipal Code for a Variance approval you are requesting.
2. Each of the criteria listed in section 10.07.130 of the Hoquiam Municipal Code for a Conditional Use Permit you are requesting.

Note: Copies of the City of Hoquiam codes are available upon request and on the website, www.cityofhoquiam.com.

PUBLIC NOTICE

- A. The City will mail a Notice of Application to the applicant and adjoining property owners within 300 feet advising of the public hearing date and time.
- B. The City will post the site with a Notice of Application on a sign provided by the Planning Department.

HEARING

- A. The applicant or representative must be present at the public hearing.
- B. The public hearing is conducted by the City's Land Use Hearing Examiner. The Hearing Examiner will notify the Applicant and the City of the Notice of Decision within 7 days of the hearing.

CERTIFICATION

I hereby state that I am the applicant listed above and that the foregoing submitted statements, responses to questions, information and exhibits are true and complete to the best of my knowledge. I understand that the filing fee accompanying this application is not refundable, is only for the purpose of partially defraying the normal administrative expenses of processing the application, and that the payment of said fee does not result in automatic issuance of the requested permit. Administrative fees for processing this application will be billed to me at the conclusion of the hearing.

Applicant's signature

Date

City staff accepting application

Date

Application fee of _____ paid on _____ by _____