

SPECIAL EVENT/CIVIC EVENT LICENSE

CITY OF HOQUIAM
609 8TH STREET
HOQUIAM, WA 98550

FEE: \$10.00

APPLICANT INFORMATION

NOTE: If you currently hold a City of Hoquiam Business License you are not required to apply for nor obtain a special event license—please mark the spot below and include your license # - then sign and date this form and return it with you vendor application A new license is required to operate in the City of Hoquiam each year so you would have to renew each year. Contact the City licensing department if you have questions.

If you do not hold a current Hoquiam Business License you must apply for, and receive a Special Event License for each event or festival. Simply fill out the form below and submit with payment to the City of Hoquiam

I currently hold a city of Hoquiam Business License ____ yes. My license # is: _____

NAME _____

ADDRESS _____

PHONE _____

DATE/LOCATION OF EVENT _____

DESCRIBE PRODUCTS TO BE SOLD _____

Indemnification / Hold Harmless

The Applicant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims injuries, damages, losses or suits including attorney fees, arising out of or in connection with the Applicant’s activities, except for injuries and damages caused by the sole negligence of the City.

Insurance (Applies to food vendors only.)

The Applicant shall provide a Certificate of Insurance evidencing: Commercial General Liability insurance written on an occurrence basis with limits no less than \$1,000,000 combined single limit per occurrence. Coverage shall include but not be limited to: blanket contractual, products/ completed operations, and broad form property damage. **A copy of the endorsement naming the city as additional insured shall be attached to the Certificate of Insurance.**

Signature

Date

For Official Use Only

() The city waives the insurance requirement for this application.

Official City Signature

Date

PLEASE NOTE—NO APPLICATION WILL BE PROCESSED WITHOUT A SPECIAL EVENT APPLICATION. IF YOU CURRENTLY HOLD A CITY OF HOQUIAM BUSINESS LICENSE YOU ARE NOT REQUIRED TO PAY THE \$10 SPECIAL EVENT FEE BUT YOU MUST STILL SUBMIT THIS FORM AND MARK THE APPROPRIATE BOX ABOVE , LIST YOUR CITY OF HOQUIAM LICENSE # TO THE RIGHT OF THE BLOCK ABOVE AND SIGN AND DATE THE FORM AND RETURN IT WITH YOUR VENDOR APPLICATION FOR EACH FESTIVAL