

CITY of HOQUIAM, WASHINGTON
APPLICATION TO PERFORM WORK ON PUBLIC RIGHT
OF WAY

PERMIT NO _____
ISSUED _____
FEE \$ _____
FEE REC'D \$ _____
RECEIPT # _____

APPLICATION

THE UNDERSIGNED HEREBY MAKES APPLICATION TO:

LOCATION

AND AGREES TO PERFORM THE WORK IN STRICT COMPLIANCE WITH THE PROVISIONS ENUMERATED BELOW AND STATES THAT HE/SHE HAS READ AND WILL ADHERE TO THE GENERAL PROVISIONS APPLICABLE TO PERMITS CONTAINED ON THE SECOND SHEET OF THIS FORM.

NAME _____ PHONE # _____
ADDRESS _____ WORK ORDER # _____

SIGNATURE, PERMITTEE _____ SIGNATURE, CITY _____
PROPOSED STARTING DATE OF INSTALLATION _____ INSTALLATION DURATION _____

PERMIT

PERMISSION IS HEREBY GRANTED TO PERFORM THE ABOVE DESCRIBED WORK SUBJECT TO THE GENERAL PROVISIONS ON THE REVERSE SIDE OF THIS FORM, AND THE FOLLOWING SPECIAL CONDITIONS

SPECIAL CONDITIONS

THE CITY ENGINEER'S OFFICE MUST BE CONTACTED TO REQUEST AN INSPECTION 24 HOURS BEFORE BACKFILLING TRENCHES OR REPAIRING PAVEMENT

THE UNDERGROUND UTILITIES COORDINATING COUNCIL (1-800-424-5555) MUST BE CONTACTED TWO (2) WORKING DAYS BEFORE PROCEEDING WITH ANY EXCAVATION ASSOCIATED WITH THIS PERMIT.

A BOND IN THE AMOUNT OF _____ IS REQUIRED TO INSURE COMPLIANCE WITH THE ABOVE CONDITIONS, REFUNDABLE UPON SATISFACTORY COMPLETION OF WORK.

NO WORK SHALL BE DONE UNDER THIS PERMIT UNTIL THE PARTY OR PARTIES TO WHOM IT IS GRANTED SHALL HAVE COMMUNICATED WITH AND RECEIVED INSTRUCTION FROM _____

PUBLIC WORKS DEPARTMENT

REMARKS

INSPECTION DATE: _____ INSPECTOR: _____

General Provisions Applicable to this Permit

In accepting this permit, the applicant, his successors and assigns, agree to protect the CITY of HOQUIAM, WASHINGTON, and save it harmless from all claims, actions or damages of every kind and description which may accrue to or be suffered by any person, or persons, corporation or property by reason of the performance of any such work, character of materials used or manner of installation, maintenance and operation or by the improper occupancy of rights of way or public structure and in case of any suit or action that is brought against said City for damages arising out of or by reason of any commencement of such action, defend the same at his or their own sole cost and expense and will satisfy any judgement after the said suit or action shall have finally been determined if adverse to the said City.

All work under this permit shall be performed in accordance with the latest edition of the Washington State Department of Transportation's Standard Specifications for Road, Bridge and Municipal Construction and in accordance with the current City of Hoquiam Standard Plans and Specifications.

If the work done under this permit interferes in any way with the drainage of the area, the grantee shall wholly and at his own expense make such provisions as the City may direct to take care of said drainage.

On completion of said work herein contemplated, all rubbish and debris shall be immediately removed and the roadway and roadside shall be left neat, presentable, and satisfactory to the City.

The party or parties to whom this permit is issued shall maintain, at his or their sole expense, the structure or object for which this permit is granted in a condition satisfactory to the City of Hoquiam.

The CITY of HOQUIAM may revoke, annul, change, amend, amplify, or terminate this permit or any of the conditions herein enumerated if grantee fails to comply with any or all of its provisions, requirements, or regulations as herein set forth or through willful or unreasonable neglect, fails to heed or comply with notices given or if the utility herein granted is not installed or operated and maintained in conformity herewith or at all or for any cause of reason whatsoever.

The City of Hoquiam Police Department, Fire Department and Public Works Department shall be notified before closing any street or alley to traffic.

All work areas shall be adequately barricaded according to MUTCD Standards. Barriers shall be properly lighted at night.

All trenches shall be backfilled with select materials only.

PAVEMENT REPLACEMENT: Cement concrete pavement shall be replaced to a depth of two (2) inches thicker than original pavement. FULL PANEL replacement will be required unless otherwise specified by the Engineer. Asphalt pavement shall be replaced to a depth of two (2) inches thicker than original pavement and to the dimensions specified by the Engineer. In gravel alleys, the permittee shall replace base and surface rock.

All work shall be conducted using current WISHA/OSHA regulations. Particular attention shall be paid to the requirements as they pertain to work in trenches, electrical work, work in high places and to safety apparel such as hard hats and safety vests.

The Public Works Office (360-532-5700 ext 223) must be contacted for inspection 24 hours prior to backfilling trenches or repairing pavement.

PERFORMANCE and PAYMENT BOND

Bond to the City of Hoquiam

Bond # _____

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, _____ as Principal, and a corporation, organized and existing under the laws of the State of Washington, as a surety corporation, and qualified under the laws of the State of Washington to become surety upon bonds of contractors with municipal corporations as surety, are jointly and severally held and firmly bound to the **City of Hoquiam** in the penal sum of \$_____ for the payment of which sum on demand we bind ourselves and our successors, heirs, administrators or personal representatives, as the case may be.

This obligation is entered into pursuant to the statutes of the State of Washington and the ordinances of the City of Hoquiam.

Dated at _____, Washington, this ____ day of _____, 20__.

The conditions of the above obligation are such that:

WHEREAS, the City of Hoquiam has let or is about to let to the said _____ the above bounded Principal, a certain contract, the said contract being numbered _____, and providing for _____ (which contract is referred to herein and is made a part hereof as though attached hereto), and

WHEREAS, the said Principal has accepted, or is about to accept, the said contract, and undertake to perform the work therein provided for in the manner and within the time set forth; now, therefore,

If the said Principal, _____, shall faithfully perform all of the provisions of said contract in the manner and within the time therein set forth, or within such extensions of time as may be granted under said contract, and shall pay all laborers, mechanics, subcontractors and materialmen, and all persons who shall supply said Principal or subcontractors with provisions and supplies for the carrying on of said work, and shall indemnify and hold the City of Hoquiam harmless from any damage or expense by reason of failure of performance as specified in said contract or from defects appearing or developing in the material or workmanship provided or performed under said contract within a period of one year after its acceptance thereof by the City of Hoquiam, then and in that event, this obligation shall be void; but otherwise, it shall be and remain in full force and effect.

Signed this ____ day of _____, 20__.

Surety

Principal

By _____

By _____

Title

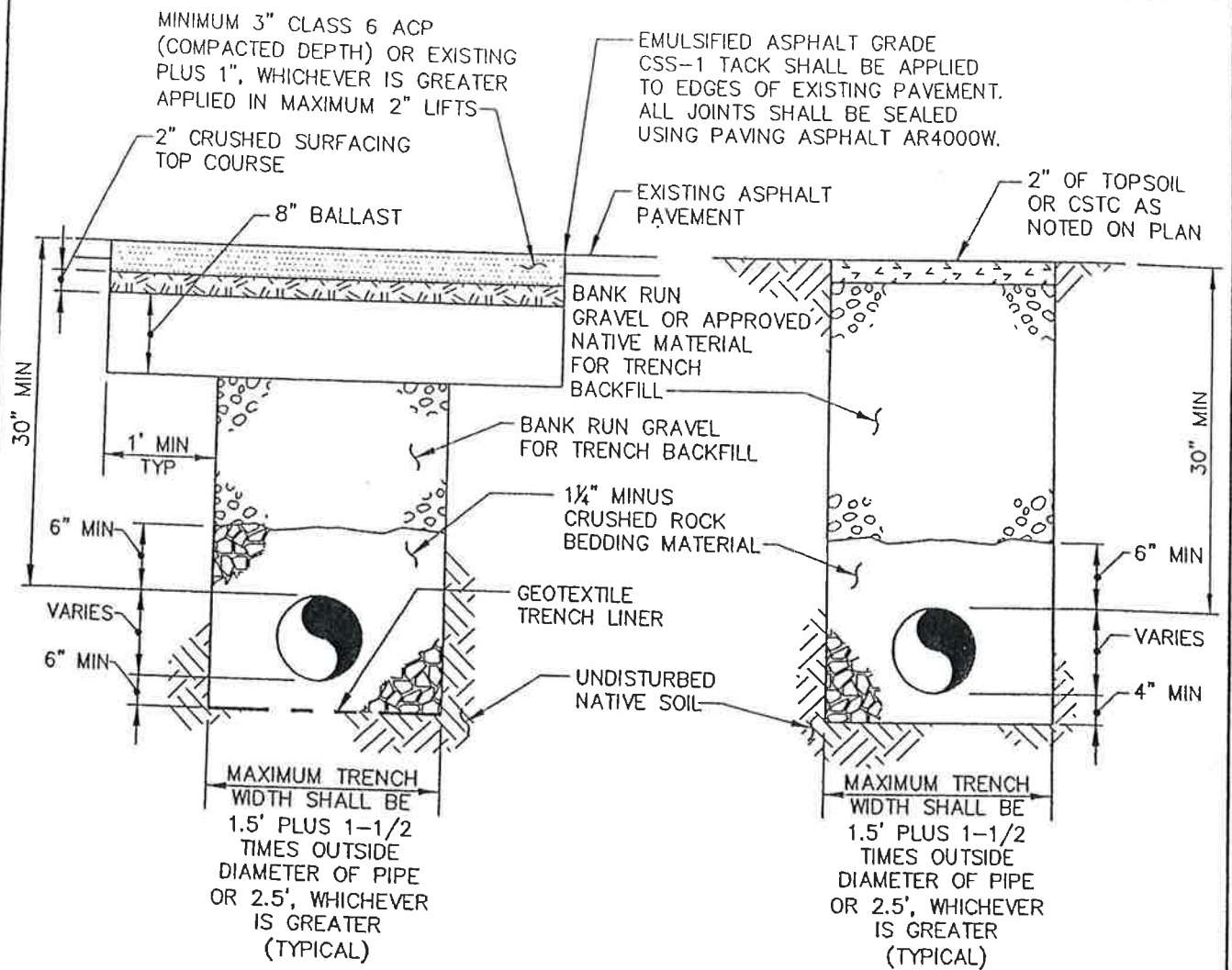
Title

Surety Address

Agent Address

Surety Contact and Phone Number

Agent Contact and Phone Number



NOTES:

1. GEOTEXTILE TRENCH LINER SHALL BE USED ON ALL PAVED ROAD INSTALLATIONS.
2. BEDDING SHALL CONFORM TO SECTION 9-03.9(3) OF STANDARD SPECIFICATIONS.
3. COMPACTION: BEDDING SHALL BE COMPACTED TO 95% MAX AS DETERMINED BY 7-10.3(9) OF STANDARD SPECIFICATIONS. BACKFILL SHALL BE COMPACTED TO 85% IN UNPAVED AREA, AND 95% IN PAVED OR SHOULDER AREAS AS DETERMINED BY 7-10.3(11) OF STANDARD SPECIFICATIONS.
4. ALL MATERIALS, WORKMANSHIP, AND INSTALLATION SHALL BE IN CONFORMANCE WITH THE STANDARD SPECIFICATIONS FOR ROAD, BRIDGE AND MUNICIPAL CONSTRUCTION AS AMENDED BY CITY OF HOQUIAM STANDARDS.



TRENCH-PAVEMENT RESTORATION DETAIL

CITY OF HOQUIAM
WATER
DEPARTMENT

REV. NO.	DATE	BY	APPROVED

SCALE:
NO SCALE

FILE NO.
HOQ-WD-25.dwg

DETAIL NO.
WD-25

**Chapter 6.56
EXCAVATIONS**

Sections:

- 6.56.010 Permit – Required.**
- 6.56.020 Permit – Application.**
- 6.56.030 Permit – Insurance requirement.**
- 6.56.040 Permit – Fees.**
- 6.56.050 Opening streets.**
- 6.56.060 Opening public right-of-way – Deposit required.**
- 6.56.070 Opening public right-of-way – Duty of permittees.**
- 6.56.080 Opening streets – Refund of deposit.**
- 6.56.090 Not applicable to municipal corporations.**

6.56.010 Permit – Required.

No person shall do work affecting the public right-of-way without first obtaining a public improvement permit from the director of public works. Work affecting the public right-of-way includes, but is not limited to, construction, reconstruction, grading, oiling, repair, opening or excavation of a sidewalk, street, curb, driveway, culvert or ditch in a public right-of-way, but does not include the construction of public improvements performed by any municipal corporations. (Ord. 2838 § 1, 1978).

6.56.020 Permit – Application.

(1) Application for a public improvement work permit shall be made to the director of public works on forms provided by him.

(2) The director of public works may require drawings, surveys and plans as he deems necessary to determine whether the proposed work conforms to this code, standard specifications of the city and sound engineering and design practices.

(3) Upon receipt of the approved application and such other requirements as he deems necessary, together with the payment of the required fee, the director of public works shall issue the permit.

(4) If the director of public works denies a permit, the applicant shall have the right of appeal to the mayor and council within ten days from the denial date. (Ord. 2838 § 1, 1978).

6.56.030 Permit – Insurance requirement.

No permit shall be issued unless an applicant agrees to save the city, its officers, employees and agents harmless from any and all costs, damages and liabilities which may accrue or be claimed to accrue by reason of any work performed under said permit. (Ord. 2838 § 1, 1978).

6.56.040 Permit – Fees.

An application for a public improvement work permit must be accompanied by a fee set by council resolution. (Ord. 2838 § 1, 1978).

6.56.050 Opening streets.

The permit shall require that all utility works, fixtures and equipment which are laid underground shall be laid at a depth of thirty inches below the city established street grade or alley grade and thirty inches below the ground level in utility easements. The permit shall further require, in case it becomes necessary for the proper or necessary public use of any street, alley or other public ground of the city,

that any pipes heretofore laid be moved or removed or that any use made thereof by a public franchise holder or any permittee be discontinued, the director of public works shall give written notice to the permittee or franchise holder or to his assigns to move or remove the same within a reasonable time. In case of failure to comply with such requirement, the city may remove the same and assess the costs of such removal to the permittee or franchise holder or his assigns. (Ord. 2838 § 1, 1978).

6.56.060 Opening public right-of-way – Deposit required.

Before issuing a permit for work affecting the public right-of-way, the director of public works shall require the applicant to deposit a sum (in cash or bond) which in his judgment will be necessary to restore, repair and replace the public right-of-way to its former condition should the applicant fail to do so. This sum shall not be held for more than six months. The permittee may apply for a refund of the deposit or return of bond upon or before expiration of the six months. The director shall thereupon examine the work area covered by the permit in question and if he finds the excavation fully restored to its former condition and settled, he shall endorse his approval on the permit, and thereupon the finance officer shall refund the deposit. (Ord. 2838 § 1, 1978).

6.56.070 Opening public right-of-way – Duty of permittees.

A person receiving a permit to excavate any public right-of-way shall take all reasonable precautions to prevent injury to the public and to the city during the excavation, shall faithfully observe and perform the permit provisions, shall excavate and restore within the period of time granted and shall restore the street to a good condition.

Permittee shall remedy and reconstruct any settlement or defect that appears within six months of the excavation. (Ord. 2838 § 1, 1978).

6.56.080 Opening streets – Refund of deposit.

At the expiration of six months, the sum deposited as provided in Section 6.56.060 shall be refunded if approved by the director of public works. (Ord. 2838 § 1, 1978).

6.56.090 Not applicable to municipal corporations.

Municipal corporations and its departments are excepted and exempted from the provisions of this chapter. (Ord. 2838 § 1, 1978).



Municipal Code
Chapter 6.64
USE OF PLATTED, UNIMPROVED STREETS AND ALLEYS

Sections:

6.64.010 Use of platted but unimproved streets and alleys.

6.64.020 Written application.

6.64.030 Public hearing.

6.64.010 Use of platted but unimproved streets and alleys.

No platted unimproved street or alley shall be used or occupied for any purpose except on prior city council approval. (Ord. 86-6, 1986).

6.64.020 Written application.

(1) Any person desiring to use a platted unimproved street or alley within the municipal boundaries of Hoquiam shall make written application to the city council for a revocable use permit, stating the use to be made of the unimproved street or alley upon the application. The council shall refer the application to the director of community development who shall set the matter for a public hearing. At the public hearing the community development director shall submit a written report to the mayor and council, analyzing the effect such request would have upon the public welfare based upon, among other things:

- (a) The reason for the request;
- (b) The need for the use;
- (c) Maintenance of property values;
- (d) Aesthetics;
- (e) Interference with adjacent property owners;
- (f) Noise, odor, appearance;
- (g) Whether the proposed use impacts any city ordinance;
- (h) Rent, if any, to be charged; and
- (i) Such other factors that encroach upon neighboring property owners' rights.

(2) The revocable use permit shall be issued for a period not to exceed one year. (Ord. 94-15 § 5, 1994; Ord. 86-6, 1986).

6.64.030 Public hearing.

(1) If recommending issuance of a revocable use permit, the staff report shall include the requirements for issuance of the revocable one-year permit. However, if a property owner, whose property is adjacent to the street or alley, or who has a direct view of the street or alley location to be used, protests the granting of the permit based upon public welfare considerations, the permit shall not be granted. Upon submitting an application for permit, the applicant shall pay a two-hundred-fifty-dollar application fee that shall not be refunded. If approved by the city council, the department of community development shall issue the permit for a term not to exceed one year.

(2) If a person has previously been granted a revocable use permit by the city council and so requests, the department of community development may issue a renewal annually if, after staff review, the community development director finds: (a) that there is no change in the circumstances since the city council granted the initial permit; (b) that the permittee has remained in compliance of all conditions placed upon the permit; and (c) the applicant has paid the twenty-five-dollar renewal fee. If circumstances have substantially changed or the permittee has failed to comply with all conditions, the permit shall not be renewed unless the matter is set for hearing before the city council and the council decides that the permit should be granted as provided in HMC 6.64.020.

(3) The city reserves the right to revoke this use permit upon violation of any of the permit provisions. (Ord. 94-15 § 6, 1994; Ord. 86-6, 1986).