



**CITY OF HOQUIAM  
Council Meeting Minutes**

**February 25, 2008**

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**CALL TO ORDER**

Mayor Durney called the meeting to order at 7:30 p.m. Mayor Durney issued the oath of office to Ms. Carla Streifel who then took her seat as the new 3<sup>rd</sup> Ward Councilmember. Councilmember Grimnes then led the flag salute.

**ROLL CALL**

Those in attendance were Mayor Durney, Councilmembers Dickhoff, Grimnes, Grun, McMillan, Pellegrini, Winkelman and Streifel. Absent from the meeting were Councilmembers Haugen, Houchens, Hyde, Miller and Moir.

Staff in attendance were Police Chief Jeff Myers, Fire Chief Ray Pumphrey, City Administrator Brian Shay, City Librarian Mary Thornton, City Attorney Steve Johnson, Finance Director Mike Folkers and Council Secretary Tracy Wood.

**COMMUNICATIONS**

**Recognition of Outstanding Citizens**

Mr. Folkers read a letter recognizing two citizens from Hoquiam, Melissa Anderson and Derek Such for coming to the aid of a person who was being assaulted in her neighborhood. These two citizens were recognized by the city for their heroism and their actions. Mayor Durney presented each with a letter recognizing their outstanding citizenship.

**CONSENT AGENDA**

Councilmember McMillan moved to approve items A through D as presented. The motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council minutes of February 11, 2008;
- The Regulatory Committee report recommending approval and payment of claim check numbers 62943 through 63129 in the amount of \$262,792.38; claim check numbers 63130 through 631143 in the amount of \$6,415.85; and that payroll and benefits for the month of February, 2008, be approved and issued at the proper time.
- A progress payment request from Coyle Construction for work completed to date on the Olympic Stadium project in the amount of \$38,070.
- A progress payment request from Bowers Construction for work completed to date on the Train Depot renovation in the amount of \$96,700.00.



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The motion for approval of the consent agenda passed by voice vote.

**COMMITTEE REPORTS**

**Public Utilities**

HDR Water Use Efficiency Agreement

The Public Utilities Committee made a recommendation to the Council that the City contract with HDR Inc., to develop and prepare the necessary reports required by the Department of Health in relationship to the new Water Use Efficiency Rules. The contract is not to exceed \$20,000. Councilmember McMillan moved for approval of this Committee recommendation. The motion was seconded and passed by voice vote.

Railroad Inspection Report

The Public Utilities Committee made a recommendation that the City seek a grant from Grays Harbor County to complete a third party analysis and engineering report on the Horn Spur which is located along Levee, Polk and across the bridge to Hoquiam Plywood. If grant funding is secured, the committee recommends that the Mayor be authorized to sign an agreement with HDR Engineering who will complete the scope and budget for the project on behalf of the City and Puget Sound and Pacific Railroad. The amount of this agreement is not to exceed \$30,000. Councilmember McMillan moved for approval of this recommendation and the motion was seconded and passed by voice vote.

Lagoon Biosolids

The Public Utilities Committee recommends that the City hire HDR Engineering to design, permit and prepare bid specifications to remove the biosolids in the Wastewater/Sewer lagoon. The project is top priority in the draft comprehensive sewer plan and may facilitate the city obtaining fill from the WSDOT Special Projects site. The maximum cost of this agreement is not to exceed \$50,000. Councilmember Grun moved for the approval of this committee recommendation. The motion was seconded and passed by voice vote.

Paving or Sealing of 2<sup>nd</sup> and Western Streets

The Public Utilities Committee made a recommendation that the City seek funding options to pave or chip seal the 2<sup>nd</sup> Street Extension. Councilmember Pellegrini moved to approve this committee recommendation. The motion was seconded and following a brief discussion on cost estimates and other



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**OFFICER REPORTS**

Appointment to Historic Preservation Committee

possible funding such as an LID, the motion for approval passed by voice vote

Mayor Durney asked for Council concurrence on the appointment of Molly Curry to serve on the Historic Preservation Committee. Councilmember McMillan moved to approve this appointment. The motion was seconded and passed by voice vote.

Appointment to Community Services Board

Mayor Durney asked for Council concurrence on the appointment of Tara Wingate to serve on the Community Services board. Councilmember McMillan moved for approval and the motion was seconded and passed by voice vote.

New Publication in Hoquiam

Mayor Durney spoke briefly concerning a new publication being produced in and for Hoquiam. It is called the Sure Nail and Fire and is being published by Kelly Hogaboom. He encouraged Council to review this magazine.

Emergency Preparedness

Mayor Durney spoke briefly concerning a meeting recently held between the Mayors of both Hoquiam and Aberdeen as well as the police and fire chiefs from both cities. Discussed was the possibility of an additional 1/10% on the sales tax to help towards cost of providing emergency services.

**Council Reports**

Council of Governments

Councilmember Pellegrini spoke briefly about two grants currently available through GH COG. There is a bicycle safety grant for bicycle paths and a safe routes to school grant. Both of these are sponsored through WASHDOT.

Loggers Playday

Councilmember McMillan reported that the Loggers Playday Committee is meeting the first Thursday of each month at the Elks. They are currently working on the two scholarships to high school students.

Economic Development

Councilmember Winkelman reported that EDC is meeting the third Thursday of each month. Vision 20/20 was presented at their last meeting.

Hoquiam Business Association

It was announced that the Hoquiam Business Association will meet this Wednesday at 7:00 a.m. at 7<sup>th</sup> Street Sweet Shoppe.



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Cemetery Board

The Cemetery Board will meet February 26<sup>th</sup> (tomorrow) at 5:00 in the Mayors office. Mr. Shay reported that we currently have four individuals working through a FEMA grant through work source on storm clean-up and that we might be able to get two additional workers.

**LEGAL BUSINESS**

**Resolutions**

Surplus Property

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember Dickhoff moved to adopt the resolution. The motion was seconded. The surplus items are items no longer needed by the Community Services Departments and firearms no longer needed by the Hoquiam Police Department. The motion to approve passed by voice vote.

**Other Legal**

Landfill Monitoring Agreement

Staff requested Council approval for a Landfill Monitoring Agreement with Parametrix through December 31, 2009. Cost of this agreement is not to exceed \$27,383.00. Councilmember McMillan moved to authorize the Mayor to sign this agreement. The motion was seconded. Mr. Shay provided background information on the monitoring requirements. The City was required to monitor the landfill from its point of closure through December 31, 2009. The motion to approve passed by voice vote.

**NEW BUSINESS**

Excuse Absent Members

Councilmember McMillan moved to excuse the absent members. The motion was seconded and passed by voice vote.

Committee Meetings

It was announced that the Public Safety Committee will meet next Monday, March 3<sup>rd</sup>, at 5:00 p.m. at the Police Station.

**ADJOURNMENT**

Councilmember McMillan moved to adjourn the meeting at 7:55 p.m. The motion was seconded and passed by voice vote

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JACK DURNEY – MAYOR

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TRACY WOOD, CMC – Council Secretary