



**CITY OF HOQUIAM
Council Meeting Minutes**

October 08, 2007

CALL TO ORDER

Mayor Durney called the meeting to order at 7:30 p.m. Councilmember Hyde led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Durney and Councilmembers Cross, Grun, Haugen, Houchens, Hyde, McMillan, Miller and Pellegrini. Absent from the meeting were Councilmembers Grimnes, Lund and Moir.

Staff in attendance were Fire Chief Ray Pumphrey, Police Chief Jeff Myers, City Attorney Steve Johnson, City Librarian Mary Thornton, City Administrator Brian Shay, Finance Director Mike Folkers and Council Secretary Tracy Wood.

Mr. Folkers made a presentation regarding the mid-biennium budget and the property tax levy. He reviewed information for the two scheduled public hearings.

Public Hearing – Bi-ennium Budget

Councilmember McMillan moved to open the public hearing on the Bi-ennium Budget at 7:42 p.m. The motion was seconded and passed by voice vote.

Mr. Dave Forbes, 2216 Aberdeen Avenue, Hoquiam, thanked Mr. Folkers for the presentation but stated that he would like to have seen the utility taxes broken out so that they could see where they go too.

Councilmember McMillan moved to close the hearing at 7:44 p.m. The motion was seconded and passed by voice vote.

Public Hearing – Property Tax Levy

Councilmember McMillan moved to open the public hearing on the Property Tax Levy at 7:44 p.m. The motion was seconded and passed by voice vote.

There were no public comments. Councilmember McMillan moved to close the hearing at 7:45 p.m. The motion was seconded and passed by voice vote.

COMMUNICATIONS

City Issues

Mr. Tom Coyle, 2219 Aberdeen Avenue, comment on Councilmember Moir, feels that he should have been able to hold his seat. He also stated that he hopes the city is not



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expending any money to campaign for him. In reference to the City Attorney letter regarding the nuisance issues of Ocean Protein, all over the world nuisance means the same thing, but not in Hoquiam according to the City Attorney. He feels the Mayor, City Attorney and Police Chief need to look at upholding the Ordinances of the City.

Aquatic Center

Mr. Larry Lytle, 1522 Minor Street, asked how much the swimming pool was sold for. Mayor Durney stated the City received one offer for \$60,000. Mr. Lytle believes that this should have been put out for bid. He will write the State Auditor and ask if this was legal. He was told that someone offered the City \$40,000 for the parking lot and they were told that the city would not sell it to them.

CONSENT AGENDA

Councilmember Hyde moved to approve consent agenda items a through d as presented. The motion was seconded. Those items appearing on the consent agenda were as follows:

- The minutes of the September 24, 2007 Council meeting;
- The Regulatory Committee report recommending approval and payment of claim check numbers 62020 through 62036 in the amount of \$118,216.17; claim check numbers 62037 through 62039 in the amount of \$1,646.55; payroll check numbers 19773 through 19781 in the amount of \$3,754.68; payroll check numbers 19712 through 19901 in the amount of \$431,123.60; the US Treasury 945 deposit in the amount of \$370 and the 941 US Treasury deposit in the amount of \$75,860.87.
- A request for a progress payment in the amount of \$89,471.36 for Bowers Construction for work completed on the train station renovation;
- A request for a progress payment in the amount of \$13,640.00 for Diesel Power and Electric for work completed on the 28th and Bay Variable Speed Drive.

The motion for approval passed by voice vote.



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COMMITTEE REPORTS

**Public Safety and Law –
Towing of Vehicles
Blocking Driveways**

The Public Safety and Law Committee made a recommendation that the City Attorney be instructed to draft an Ordinance for consideration by the Council, authorizing a police officer to impound and tow a vehicle which is parked in front of another persons driveway, obstructing the use of the driveway. Councilmember McMillan moved for the acceptance of the report. The motion was seconded. Councilmember McMillan stated that this was brought to the committee by the Police Department. As it currently stands, a vehicle can be cited and a ticket issued, but they could not remove or tow the vehicle. The motion for approval passed by voice vote.

**Building Code Council –
Adoption of International
Codes**

The Building Code Council made a recommendation that the Council adopt the following codes as the official building codes for the City of Hoquiam: The 2006 Edition of the International Building Code and 2006 Residential Code with amendments by the State Building Code Council, filed as WAC 51-20, and repealing local amendments; the 2006 Edition of the International Mechanical Code, with State amendments; the 2006 Edition of the International Fire Code (WAC Chapter 51-54) including Section 503 and Appendices B, C, D and E with State amendments and additions); the 2006 Edition of the Uniform Plumbing Code, with State amendments, including all appendices except Chapters 12, 16, and relating to venting and combustion air of fuel fired appliances in Chapter 5; the 2006 Washington State Energy Code (WAC 51-11); the Washington State Ventilation and Air Quality Code (WAC 51-13); and retain the 1997 Uniform Code for Abatement of Dangerous Buildings. Councilmember McMillan moved for acceptance of the report. The motion was seconded. Councilmember Houchens asked why the 1997 Abatement Code was being retained as is. Mr. Johnson stated that his understanding is that it has not been updated since 1997. The motion for approval passed by voice vote.

OFFICERS REPORTS

Broadway Repairs

Mr. Shay presented a written report to the Council regarding the repairs needed on Broadway. A complete asphalt overlay



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is recommended. The city received one quote for this project and is now formally requesting public bids with the goal of awarding the contract at the October 22, 2007 meeting. The anticipated cost of the paving will be approximately \$27,000 including tax. To date there is \$20,000 budgeted in the 2007 budget for asphalt overlays and an additional \$20,000 budgeted in 2008. Further, staff requests approval to use funds from the 2008 budget as necessary to complete the project. Councilmember Pellegrini moved for acceptance of the report. The motion was seconded. Councilmember Cross asked if these are the final repairs. Mayor Durney stated that this is a temporary fix. Mr. Shay stated that these repairs will hopefully last from 5 to 10 years. The motion for approval passed by voice vote.

**Request to Re-chassis
Ambulance**

Mr. Pumphrey presented a written report to the Council requesting approval to re-chassis one of the ambulances, as well as refurbish the old chassis to include new paint, wiring, emergency lights and interior lighting. The total cost would be approximately \$91,000 including sales tax which is nearly \$50,000 less than the cost of a new ambulance. Staff requests that the Council allow the Fire Department to advertise for bids for the ambulance re-chassis. Councilmember McMillan moved for acceptance of the officer report. The motion was seconded. Councilmember Grun asked for an explanation of what this would involve. Chief Pumphrey stated that they basically keep the box, and a new chassis is placed under that. The Department currently has four ambulances, and if they get back on the three year cycle, an ambulance would be 12 years old by the time it was recycled. The Department currently has \$178,925 in the Equipment Reserve Fund. The motion for approval of this request passed by voice vote.

**Cable Tax Report –
Sidewalk Fund**

Mr. Folkers stated that the city recently paid off an interfund loan on the Olympic Stadium and Grayport Hotel demolition. Two-percent of the cable tax was being directed to the interfund loan for payments. This tax amounts to approximately \$38,000 to \$40,000 per year. Staff recommends that the City utilize this portion of the cable tax as a dedicated revenue source to be allocated to the Sidewalk Construction Fund for sidewalk improvements throughout the City. Councilmember Houchens moved for approval of the



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report. Councilmember McMillan asked to amend the motion to have this referred to the Public Utilities Committee to determine the most equitable way this money can be used for all citizens. The motion was seconded. Mr. Folkers also stated that there is approximately \$2,000 currently in the sidewalk fund from the business community/Emerson Manor for sidewalks. The motion to refer to committee was approved by voice vote.

NEW BUSINESS

2nd Ward Council Seat

Councilmember McMillan spoke regarding the 2nd Ward Council seat vacancy. As Jasmine Dickhoff ran unopposed for this seat in the primary election, he moved to appoint her to the Second Ward Councilmember seat as of this meeting. The motion was seconded. Mayor Durney swore Miss Dickhoff into the 2nd Ward Seat.

Excuse Absent Members

Councilmember McMillan moved to excuse the absent councilmembers. The motion was seconded and passed by voice vote.

Public Utilities Meeting

Councilmember Haugen asked to set a Public Utilities Committee meeting. He will contact the Chair and have them notify the city of the date and time.

**Explanation on Implicit
Price Inflator**

Mr. Folkers explained the Implicit Price Inflator. It is supposed to be a more generalized rate of how things go up and down.

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 8:46 p.m. The motion was seconded and passed by voice vote.

JACK DURNEY – MAYOR

TRACY WOOD, CMC – Council Secretary