

CITY of HOQUIAM, WASHINGTON
APPLICATION TO PERFORM WORK ON PUBLIC RIGHT
OF WAY

PERMIT NO. _____
ISSUED _____
FEE \$ _____
FEE REC'D \$ _____
RECEIPT # _____

APPLICATION

THE UNDERSIGNED HEREBY MAKES APPLICATION TO:

LOCATION

AND AGREES TO PERFORM THE WORK IN STRICT COMPLIANCE WITH THE PROVISIONS ENUMERATED BELOW AND STATES THAT HE/SHE HAS READ AND WILL ADHERE TO THE GENERAL PROVISIONS APPLICABLE TO PERMITS CONTAINED ON THE SECOND SHEET OF THIS FORM.

NAME _____ PHONE # _____
ADDRESS _____ WORK ORDER # _____

SIGNATURE, PERMITTEE SIGNATURE, CITY

PROPOSED STARTING DATE OF INSTALLATION _____ INSTALLATION DURATION _____

PERMIT

PERMISSION IS HEREBY GRANTED TO PERFORM THE ABOVE DESCRIBED WORK SUBJECT TO THE GENERAL PROVISIONS ON THE REVERSE SIDE OF THIS FORM, AND THE FOLLOWING SPECIAL CONDITIONS

SPECIAL CONDITIONS

THE CITY ENGINEER'S OFFICE MUST BE CONTACTED TO REQUEST AN INSPECTION 24 HOURS BEFORE BACKFILLING TRENCHES OR REPAIRING PAVEMENT.

THE UNDERGROUND UTILITIES COORDINATING COUNCIL (1-800-424-5555) MUST BE CONTACTED TWO (2) WORKING DAYS BEFORE PROCEEDING WITH ANY EXCAVATION ASSOCIATED WITH THIS PERMIT.

A BOND IN THE AMOUNT OF _____ IS REQUIRED TO INSURE COMPLIANCE WITH THE ABOVE CONDITIONS, REFUNDABLE UPON SATISFACTORY COMPLETION OF WORK.

NO WORK SHALL BE DONE UNDER THIS PERMIT UNTIL THE PARTY OR PARTIES TO WHOM IT IS GRANTED SHALL HAVE COMMUNICATED WITH AND RECEIVED INSTRUCTION FROM _____

PUBLIC WORKS DEPARTMENT

REMARKS

INSPECTION DATE: _____ INSPECTOR: _____

General Provisions Applicable to this Right of Way Permit

In accepting this permit, the applicant, his successors and assigns, agree to protect the CITY of HOQUIAM, WASHINGTON, and save it harmless from all claims, actions or damages of every kind and description which may accrue to or be suffered by any person, or persons, corporation or property by reason of the performance of any such work, character of materials used or manner of installation, maintenance and operation or by the improper occupancy or rights of way or public structure and in case of any suit or action is brought against said City for damages arising out of or by reason of any commencement of such action, defend the same at his or their own sole cost and expense and will satisfy any judgement after the said suit or action shall have finally been determined if adverse to the said City.

All work under this permit shall be performed in accordance with the latest edition of the Washington State Department of Transportation's Standard Specifications for Road, Bridge and Municipal Construction and in accordance with the current City of Hoquiam Standard Plans and Specifications.

If the work done under this permit interferes in any way with the drainage of the area, the grantee shall wholly and at his own expense make such provisions as the City may direct to take care of said drainage.

On completion of said work herein contemplated, all rubbish and debris shall be immediately removed and the roadway and roadside shall be left neat, presentable, and satisfactory to the City.

The party or parties to whom this permit is issued shall maintain, at his or their sole expense, the structure or object for which this permit is granted in a condition satisfactory to the City of Hoquiam.

The CITY of HOQUIAM may revoke, annul, change, amend, amplify, or terminate this permit or any of the conditions herein enumerated if grantee fails to comply with any or all of its provisions, requirements, or regulations as herein set forth or through willful or unreasonable neglect, fails to heed or comply with notices given or if the utility herein granted is not installed or operated and maintained in conformity herewith or at all or for any cause of reason whatsoever.

Permit holder shall notify adjacent property owners of the start date, completion date and hours of the proposed work PRIOR TO COMMENCING WORK.

The City of Hoquiam Police Department, Fire Department and Public Works Department shall be notified before closing any street or alley to traffic.

A traffic control plan shall be in compliance with the WSDOT Manual for Uniform Traffic Control Devices (MUTCD). A traffic control plan shall be submitted with the permit application for review by the City prior to work. All work areas shall be adequately barricaded according to MUTCD Standards. Barriers shall be properly lighted at night.

All trenches shall be backfilled with select materials only.

PAVEMENT REPLACEMENT: Cement concrete pavement shall be replaced to a depth of two (2) inches thicker than original pavement. FULL PANEL replacement will be required unless otherwise specified by the Engineer. Asphalt pavement shall be replaced to a depth of two (2) inches thicker than original pavement and to the dimensions specified by the Engineer. In gravel alleys, the permittee shall replace base and surface rock.

All work shall be conducted using current WISHA/OSHA regulations. Particular attention shall be paid to the requirements as they pertain to work in trenches, electrical work, work in high places and to safety apparel such as hard hats and safety vests.

The Public Works Office (360-532-5700 ext 251) must be contacted for inspection at least 24 hours in advance prior to backfilling trenches or repairing pavement.



Municipal Code
Chapter 6.64
USE OF PLATTED, UNIMPROVED STREETS AND ALLEYS

Sections:

6.64.010 Use of platted but unimproved streets and alleys.

6.64.020 Written application.

6.64.030 Public hearing.

6.64.010 Use of platted but unimproved streets and alleys.

No platted unimproved street or alley shall be used or occupied for any purpose except on prior city council approval. (Ord. 86-6, 1986).

6.64.020 Written application.

(1) Any person desiring to use a platted unimproved street or alley within the municipal boundaries of Hoquiam shall make written application to the city council for a revocable use permit, stating the use to be made of the unimproved street or alley upon the application. The council shall refer the application to the director of community development who shall set the matter for a public hearing. At the public hearing the community development director shall submit a written report to the mayor and council, analyzing the effect such request would have upon the public welfare based upon, among other things:

- (a) The reason for the request;
- (b) The need for the use;
- (c) Maintenance of property values;
- (d) Aesthetics;
- (e) Interference with adjacent property owners;
- (f) Noise, odor, appearance;
- (g) Whether the proposed use impacts any city ordinance;
- (h) Rent, if any, to be charged; and
- (i) Such other factors that encroach upon neighboring property owners' rights.

(2) The revocable use permit shall be issued for a period not to exceed one year. (Ord. 94-15 § 5, 1994; Ord. 86-6, 1986).

6.64.030 Public hearing.

(1) If recommending issuance of a revocable use permit, the staff report shall include the requirements for issuance of the revocable one-year permit. However, if a property owner, whose property is adjacent to the street or alley, or who has a direct view of the street or alley location to be used, protests the granting of the permit based upon public welfare considerations, the permit shall not be granted. Upon submitting an application for permit, the applicant shall pay a two-hundred-fifty-dollar application fee that shall not be refunded. If approved by the city council, the department of community development shall issue the permit for a term not to exceed one year.

(2) If a person has previously been granted a revocable use permit by the city council and so requests, the department of community development may issue a renewal annually if, after staff review, the community development director finds: (a) that there is no change in the circumstances since the city council granted the initial permit; (b) that the permittee has remained in compliance of all conditions placed upon the permit; and (c) the applicant has paid the twenty-five-dollar renewal fee. If circumstances have substantially changed or the permittee has failed to comply with all conditions, the permit shall not be renewed unless the matter is set for hearing before the city council and the council decides that the permit should be granted as provided in HMC 6.64.020.

(3) The city reserves the right to revoke this use permit upon violation of any of the permit provisions. (Ord. 94-15 § 6, 1994; Ord. 86-6, 1986).